

# 2023 PLYMOUTH RECREATION WEST JUNIOR PLAYGROUND PROGRAM



Plymouth Rec. Office Hours: Mon, Wed, Thurs 7:30a-4:00p  
Tues 7:30a-6:30p, Fri 7:30a-12:00p

June 20th, 2023



## OUR STAFF

- Catherine Calabro  
West Supervisor
- Maggie Ladd  
West CIT Supervisor
- Daily Staff
- Marissa Bloom
- Page Kenny
- Our staff is CPR/FIRST AID certified and CORI/SORI checked.

## CONTACT INFO:

West Phone: 774-283-3248

Email:

ccalabro@plymouth-ma.gov

## INCLEMENT WEATHER

- You can call our weather hotline at **508-747-1620 x.10321** or check [www.plymouthrec.com](http://www.plymouthrec.com) before you head to West. The update will be on by 8:15am.
- In the event of soaking rain that causes fields and courts to become unsafe, the half day program will not run.
- In case of thunder & lightning the program will end immediately.
- If it starts to rain steadily enough to create unsafe conditions after you dropped off your child, **you must** come pick up your child. Please watch the weather on days it could rain.

Dear Parent/Guardian:

Summer is here! We would like to thank you for registering your child/children in the Junior Playground Program at West Elementary School. Our staff is extremely excited to be working with your children this summer. Please read our newsletter for important information about our program. Children must wear their **ORANGE** or **BLUE** colored shirts every day to the program. Junior participants will be kept in their own group for the duration of the program and will rotate activities with their counselors.

# Summer Time!

-Sam Botelho-

-Recreation Program Supervisor-

508-747-1620 x.10196 [sbotelho@plymouth-ma.gov](mailto:sbotelho@plymouth-ma.gov)

## DROP OFF & PICK UP

- Children can be dropped off as early as 8:45AM. There is **NO PARKING** during drop-off. Parents will drive around the circle toward the entrance of the school, we will have staff open the doors so you can stay in your vehicle. Please make sure your children are ready to get out of the cars with all of their equipment so we can get all the cars in and out in a timely manner.
- If your child is going to be picked up early for any reason, the program supervisor **MUST BE** notified in writing.
- If your child is going home with someone besides a parent/guardian, the supervisor **MUST BE** notified in writing that morning.
- **PICK-UP** time will begin @ 11:50am. **Junior participant parents/authorized pick-up individuals will pull into the employee parking area and staff will walk your child/children over to your car. If there are older siblings, they will be walked over as well. Please see the attached photo for where pick-up will be.**

Please note: While we can understand the unexpected emergency, our latest pick-up time is 12:15pm. If your child is not picked up from West by 12:30pm, you will be charged \$15; and every minute after that will be an additional \$1 until your child is picked up. Your fee must be paid within 5 business days of your tardiness. There will be one warning before the fee is imposed. Continued lateness will result in your child being suspended from the program.

## IN CASE OF EMERGENCY

(such as being late to pick up or picking up early) contact the West emergency cell phone: 774-283-3248 and speak with Catherine Calabro.



## PLAYGROUND PROGRAM SCHEDULE FOR JUNIORS IN ORANGE GROUP

*Monday June 26th- Friday August 11th (No program Tuesday July 4th)*

**9:00am-9:10am**– Children will meet at the basketball courts

**9:10-10:00AM:** Activity 1

**10:05-10:50AM:** Activity 2

**10:50-11:00AM:** Snack/water break before moving on to their last activity

**11:00-11:50AM:** Activity 3

**11:50AM-12:00PM:** Pack-up and get ready for pick up

### **Monday:**

- 1st - Soccer
- 2nd - Arts & Crafts
- 3rd - Playground

### **Tuesday:**

- 1st - Arts & Crafts
- 2nd - Basketball
- 3rd - Field Games

### **Wednesday:**

- 1st - Soccer
- 2nd - Arts & Crafts
- 3rd - Big Game



### **Thursday:**

- 1st - Arts & Crafts
- 2nd - Baseball
- 3rd - Tennis

### **Friday:**

- 1st - Playground
- 2nd - Parachute / Field Games
- 3rd - Arts & Crafts



### Medications/ Food / Bathroom Facilities

- Catherine **MUST BE** informed of any allergies the child might have or medication he/she is carrying with them (i.e. Epi Pen, pill, or blood sugar device)
- If your child requires an epi pen, they must carry it in their backpack everyday they are at the program. Your child will not be permitted to be dropped off without it.
- There will be a snack break between the second and third activity. We encourage all children to bring a snack and non-glass container with a sport drink/water. Please try to make your child's snack peanut/nut free.
- A Port-o-John is available at West Elementary School.

### EQUIPMENT

- Children participating in tennis must supply their own tennis rackets. Children in baseball must supply their own baseball gloves. All other equipment will be supplied.
- Everything a child brings to West should be clearly marked with their name (first and last) and telephone #
- Dressing appropriately is very important for this program. Please make sure your child is wearing sneakers to this program. **Flip Flops, sandals and crocs are not safe for a child to be participating in activities, and children will not be permitted to participate in the program with them on.** Be sure to take into consideration heat, chance of rain, sea breeze, etc. A ball cap is also a good idea.
- Please make sure your child comes to West with sunscreen already on. We are not permitted to apply sunscreen onto children.
- Please check your child for ticks every day. We are in woody areas, so there is always the possibility.

### HALF DAY PLAYGROUND RULES

While we want this to be a fun experience for your child, they must follow the rules. There is absolutely no swearing, bullying, fighting, or being disrespectful to the staff or other participants allowed. We will notify you if your child gets into trouble, and ask that you talk to your child about the rules. If this becomes a persistent problem, your child will be suspended from the program without a refund.

## PICK-UP POLICY

- ANY INDIVIDUAL THAT IS PICKING UP A CHILD FROM OUR PROGRAM MUST HAVE A PHOTO ID ON THEM AND SHOW IT TO OUR STAFF EVERY DAY.
- We will have an approved pick-up list for your child. Everyone must bring a photo ID if they are picking up a child.
- If someone comes to pick up your child that is not on the approved list and we did not receive a written letter that morning, we will not release your child until we have reached you by phone and get a verbal acknowledgment that you are allowing them to be picked up by this individual. They must then show a photo ID.
- **THERE WILL BE NO EXCEPTIONS TO THIS POLICY, PLEASE BRING YOUR ID EVERY DAY!!**





Blue Line—Regular pick-up

Red Line—Junior pick up